



Distance Reporting

The time has come for distance reporting to renew the IRP registration of your vehicle fleet. Distance reporting is needed to license vehicles for travel outside Québec. The amount payable for registration is set on the basis of the distance reported. This amount covers the registration fee, insurance premium, taxes and an administrative charge.

NEW

1. You can consult the International Registration Plan (IRP) agreement at the following address: <http://www.irponline.org/Publications/ThePlan/>.

How to report distance

1. Make an "X" in the **Prorata** column for each jurisdiction where you expect your vehicle(s) will travel during the coming registration year. These jurisdictions will be shown on the vehicle's registration certificate for IRP travel.
2. Enter either the actual or estimated number of km for a jurisdiction.
3. Describe the method used to estimate distances for jurisdictions where you expect your vehicle(s) will travel during the coming registration year. This only applies to estimating distance. Should you enter an estimate of distance for more than one jurisdiction, please use the calculation sheet enclosed with the Distance Reporting form.
4. Sign the form.

Enclosed is the Distance Reporting (IRP) form that you must fill out and return by mail before **November 17, 2008**.

Make sure all sections are filled out.

Jurisdictions must border one on the other for your distance report to be valid. See the map overleaf.

Actual or estimated km?

By **actual km**, we mean the distance travelled by your IRP-registered vehicle(s) during the reference period, that is, from July 1, 2007 to June 30, 2008. You must enter the exact km, not give approximate or rounded-off numbers.

Estimated km is the distance you expect your vehicle(s) to cover from April 1, 2009 through March 31, 2010. Only enter an estimate if not reporting actual distance. An estimate should be as accurate as possible, since you could be asked for supporting documentation.

Checking off a jurisdiction year after year where your vehicle(s) did not really travel could result in higher costs.

If a vehicle registered under IRP has travelled in a jurisdiction with a trip permit during the reference period, you must use the actual distance covered.

The SAAQ can reject an unrealistic estimate. The table overleaf shows distances to help in estimating.

Method of calculating estimated kilometres

To calculate the distance you expect your vehicle(s) to cover in a jurisdiction during the coming registration year, here is a suggested method:

estimated kilometres = the number of kilometres that will be traveled, per trip, in a jurisdiction times the number of trips expected during a year

For example, if you expect to be making trips in Connecticut and Delaware, as the sample form shows, calculate the distance as follows:

Connecticut (CT) = 385 km multiplied by 24 trips = 9240 km
 Delaware (DE) = 70 km multiplied by 36 trips = 2520 km

IMPORTANT

Enter your calculation and the result on the form; or use the enclosed sheet.

The number of kilometres that will be reported in a jurisdiction is round-trip distance.

Société de l'assurance automobile Québec Distance Reporting - IRP
 Québec City area: 418 528-4343 Elsewhere in Québec: 1 800 837-6030 Fax No.: 418 646-5677

NAME AND ADDRESS OF REGISTRANT: 1234, Québec inc Transport XYZ, 1 rue de la Gare, Québec (Québec) G1H 2J3
 CONTACT PERSON: Jean Larue, TEL: 418 555-1234, FAX: 418 555-5678, E-MAIL: jlarue@transport.qc.ca

FILE NO.: 12345678
 IRP REGISTRANT NO.: QC-23456
 FLEET NO.: 009
 EFFECTIVE DATE: 2009-04-01
 EXPIRY DATE: 2010-03-31

IMPORTANT: ALL DISTANCES MUST BE SHOWN IN KILOMETRES

CANADA		UNITED STATES	
Prorate	Actual	Prorate	Actual
BRITISH COLUMBIA BC		MINNESOTA MN	
ALBERTA AB		MISSISSIPPI MS	
SASKATCHEWAN SK		MISSOURI MO	
MANITOBA MB	X 8 421	MONTANA MT	
ONTARIO ON	X 12 829	NEBRASKA NE	
QUÉBEC QC	X 25 624	NEVADA NV	
NEW BRUNSWICK NB	X 39 798	NEW HAMPSHIRE NH	
PRINCE EDWARD ISLAND PE		NEW JERSEY NJ	X 36 927
NOVA SCOTIA NS		NEW MEXICO NM	
NEWFOUNDLAND NL		NEW YORK NY	X 38 621
		NORTH CAROLINA NC	
		NORTH DAKOTA ND	
		OHIO OH	
		OKLAHOMA OK	
		OREGON OR	
		PENNSYLVANIA PA	X 28 423
		RHODE ISLAND RI	
		SOUTH CAROLINA SC	
		SOUTH DAKOTA SD	
		TENNESSEE TN	
		TEXAS TX	
		UTAH UT	
		VERMONT VT	X 27 425
		VIRGINIA VA	
		WASHINGTON WA	
		WEST VIRGINIA WV	
		WISCONSIN WI	
		WYOMING WY	

UNITED STATES (continued): ALABAMA AL, ARIZONA AZ, ARKANSAS AR, CALIFORNIA CA, COLORADO CO, CONNECTICUT CT, DELAWARE DE, DISTRICT OF COLUMBIA DC, FLORIDA FL, GEORGIA GA, IDAHO ID, ILLINOIS IL, INDIANA IN, IOWA IA, KANSAS KS, KENTUCKY KY, LOUISIANA LA, MAINE ME, MARYLAND MD, MASSACHUSETTS MA, MICHIGAN MI

PERIOD COVERED: FROM 2007-07-01 TO 2008-06-30

INSTRUCTIONS FOR DISTANCE REPORTING: Actual (FOR EACH JURISDICTION WHERE YOUR FLEET TRAVELED, THE ACTUAL DISTANCE IN KM DURING THE PERIOD COVERED), Estimated (SEE THE IRP REGISTRANT'S GUIDE)

TWO OPTIONS: OPTION 1 (FIRST YEAR OF PROPORTIONABLE REGISTRATION IN THE JURISDICTION STATE ESTIMATED DISTANCE), OPTION 2 (SECOND YEAR OR RENEWAL)

1- IF YOUR FLEET WAS ESTABLISHED AFTER JUNE 30, 2007
 2- IF YOU REPORTED NO DISTANCE AS ACTUAL KM FOR THE PERIOD COVERED, YOU MUST ENTER A NEW ESTIMATE FOR THAT JURISDICTION IF YOU WANT TO KEEP IT FOR FLEET TRAVEL THERE (APPROXIMATELY 10% OF THE PREVIOUS YEAR'S REPORT)

THE DESCRIPTION OF THE METHOD USED TO ESTABLISH THE ESTIMATED DISTANCES IS OBLIGATORY

(km/trip) x (annual trips) = TOTAL
 CT = 385 x 24 = 9 240 km
 DE = 70 x 36 = 2 520 km

SUBTOTAL ACTUAL (1): 164 027
 SUBTOTAL ESTIMATED (2): 11 760
 SUBTOTAL ACTUAL (3): 131 396
 SUBTOTAL ESTIMATED (4): 11 760

TOTAL ESTIMATED (2) + (4) = 11 760
 TOTAL ACTUAL (1) + (3) = 295 423
TOTAL KILOMETRES = 307 183

SIGNATURE OF CONTACT PERSON: Jean Larue
 NAME (PRINT): Jean Larue
 DATE (Y-M-D): 2008/10/08

Société de l'assurance automobile du Québec
 7031A 40 (2008-05)

IRP Jurisdictions

Example



Table of Distances

This table shows the approximate **round-trip** distance to cross a jurisdiction, in the east-west direction and the north-south direction.

Canadian Jurisdictions	Code	Distance in km EAST-WEST	Distance in km NORTH-SOUTH
Alberta	AB	1350	2600
British Columbia	BC	2400	2600
Manitoba	MB	900	2600
New Brunswick	NB	900	600
Newfoundland	NL	1200	900
Nova Scotia	NS	450	1200
Ontario	ON	3300	2600
Prince Edward Island	PE	100	600
Québec	QC	3300	3900
Saskatchewan	SK	1200	2600

U.S. Jurisdictions	Code	Distance in km EAST-WEST	Distance in km NORTH-SOUTH
Alabama	AL	650	850
Arizona	AZ	1250	1000
Arkansas	AR	750	850
California	CA	1150	2050
Colorado	CO	1200	900
Connecticut	CT	400	250
Delaware	DE	100	400
District of Columbia	DC	18	18
Florida	FL	450	1560
Georgia	GA	700	900
Idaho	ID	1000	1550
Illinois	IL	700	1150
Indiana	IN	460	850
Iowa	IA	1100	700
Kansas	KS	1250	700
Kentucky	KY	1350	600
Louisiana	LA	750	750
Maine	ME	650	950
Maryland	MD	450	150
Massachusetts	MA	550	300
Michigan	MI	650	1100
Minnesota	MN	1100	1300
Mississippi	MS	950	1050
Missouri	MO	950	900
Montana	MT	1500	950
Nebraska	NE	1400	650
Nevada	NV	1050	1500
New Hampshire	NH	304	600
New Jersey	NJ	300	550
New Mexico	NM	1150	1100
New York	NY	1000	950
North Carolina	NC	1250	600
North Dakota	ND	1100	650
Ohio	OH	750	750
Oklahoma	OK	1550	750
Oregon	OR	1100	900
Pennsylvania	PA	950	500
Rhode Island	RI	50	150
South Carolina	SC	840	650
South Dakota	SD	1200	650
Tennessee	TN	1450	400
Texas	TX	2600	2350
Utah	UT	900	1100
Vermont	VT	250	550
Virginia	VA	1250	650
Washington	WA	1100	750
West Virginia	WV	800	650
Wisconsin	WI	850	1000
Wyoming	WY	1150	900

