

**Consult the fees required for each record.**

1- File number: \_\_\_\_\_ SAAQ applicant number: \_\_\_\_\_  
 Name of company or agency: \_\_\_\_\_  
 Address: \_\_\_\_\_

2- Name of person responsible for information transmitted: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Department: \_\_\_\_\_  
 Signature : \_\_\_\_\_ Date: \_\_\_\_\_  
Year-Month-Day

3- Information requested: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4a- Reason(s) why the information should be disclosed	Title of Act or Regulation	Section
_____	_____	_____
_____	_____	_____
_____	_____	_____

4b- Description of the offence or section  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5- Please detail the use of the information. If needed, complete the description on another sheet of paper.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6- Name of the person filing the request: \_\_\_\_\_  
 Department: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Signature : \_\_\_\_\_ Date: \_\_\_\_\_  
Year-Month-Day

**Protection of Personal Information**  
 All information gathered by authorized Société de l'assurance automobile du Québec personnel is handled confidentially. The Société requires this personal information to apply the *Automobile Insurance Act* and the *Highway Safety Code*. Under the *Act respecting access to documents held by public bodies and the Protection of personal information*, it may be conveyed to Government departments or agencies, or used for statistical, survey, study, audit or investigative purposes. Failure to provide information can result in a refusal of service on the Société's part. Individuals may consult or correct any personal information concerning them held in Société records.  
 For more information, consult the Policy on Privacy on the Société's Web site at: [www.saaq.gouv.qc.ca](http://www.saaq.gouv.qc.ca) or contact the Société's call centre.

- For any information, call 418 528-3183 toll-free 1 866 642-1865
- Fax 418 644-7167
- All requests must be sent to: Service de la diffusion et de la liaison avec les corps policiers  
**Société de l'assurance automobile du Québec**  
 333, boulevard Jean-Lesage, C-3-44  
 Case Postale 19600, succursale Terminus  
 Québec (Québec) G1K 8J6